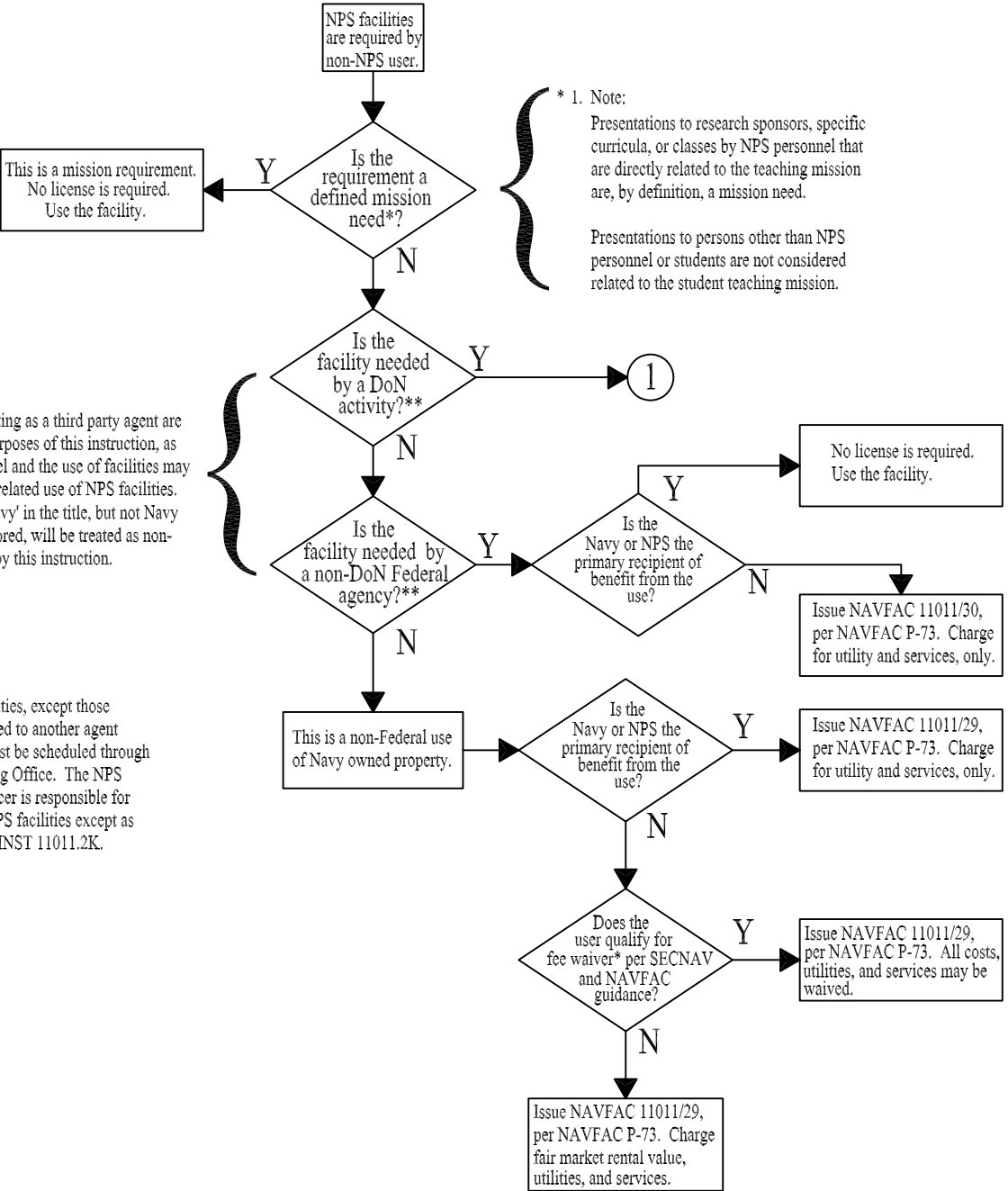


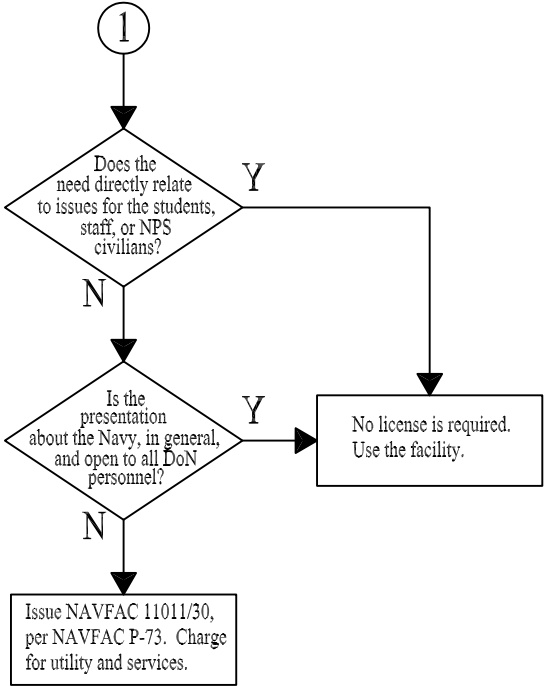
REAL PROPERTY LICENSING PROCESS



* 1. Note:
 Presentations to research sponsors, specific curricula, or classes by NPS personnel that are directly related to the teaching mission are, by definition, a mission need.
 Presentations to persons other than NPS personnel or students are not considered related to the student teaching mission.

** 2. Note:
 NPS personnel acting as a third party agent are considered, for purposes of this instruction, as non-NPS personnel and the use of facilities may be a non-mission related use of NPS facilities. Agencies with 'Navy' in the title, but not Navy funded and sponsored, will be treated as non-Federal agencies by this instruction.

3. Note:
 All academic facilities, except those specifically assigned to another agent for scheduling, must be scheduled through the NPS Scheduling Office. The NPS Public Works Officer is responsible for licensing use of NPS facilities except as designated in NPSINST 11011.2K.



*Note: Fee Waiver Criteria

1. For a grant in connection with a Federal Highway or defense access road
2. To the extent of demonstrable benefits to the Federal Government
3. When the cost of collection would exceed the charges
4. For licences to non-profit educational, civic and charitable organizations
5. For leases to educational institutions. However, for this case, utility and service costs may not be waived