



**DEPARTMENT OF THE NAVY**  
PROGRAM EXECUTIVE OFFICE SHIPS  
1333 ISAAC HULL AVENUE SE  
WASHINGTON NAVY YARD, DC 20376-2101

IN REPLY REFER TO

5000

Ser Ships/081

11 Jan 23

MEMORANDUM FOR DISTRIBUTION

Subj: DEPARTMENT OF NAVY GUIDANCE – FULFILLMENT OF MANDATORY CERTIFICATION COURSES THROUGH NAVAL POST GRADUATE SCHOOL MASTER OF SCIENCE IN SYSTEMS ACQUISITION MANAGEMENT, MASTER OF SCIENCE IN PROGRAM MANAGEMENT, AND ADVANCED ACQUISITION STUDIES CERTIFICATE PROGRAMS

Ref: (a) Title 10 USC, Chapter 87  
(b) DoDI 5000.66 Change 3 dated March 25, 2022  
(c) DON DAWIA Operating Guide dated July 7, 2022  
(d) DAU iCatalog (<https://icatalog.dau.edu/onlinecatalog/tabnavlas.aspx>)

Encl: (1) DAWIA PM Training Course to NPS Course Alignment Charts

1. Reference (a) establishes policies and procedures for the effective management of persons serving in acquisition positions in the Department of Defense (DoD). Reference (b) implements reference (a) and establishes the policies, assigns responsibilities, and provides procedures for the conduct of the Defense Acquisition Workforce (AWF) Education, Training, Experience, and Career Development Program. Reference (c) is the Department of the Navy (DON) Defense Acquisition Workforce Improvement Act (DAWIA) Operating Guide. This document provides additional guidance and clarification for acquisition positions identified in references (a) and (b).
2. The AWF has several options to satisfy mandatory certification training standards. The DON Program Management Competency Board (PMCB) recognizes the Naval Postgraduate School (NPS) Master of Science in Acquisition Management (Degree 816), Master of Science in Program Management (Degree 836), Advanced Acquisition Studies Certificate (Certificate 217) and Advanced Acquisition Studies Certificate (Certificate 218) curricula as meeting the fulfillment criteria for DAU course learning objectives for PM Practitioner certification. Please refer to enclosure (1) for more details.
3. Effective 01 October 2021, members of the DON AWF graduating from the NPS programs identified in paragraph two may request blanket fulfillment credit for the mandatory PM Practitioner certification courses as currently published by DAU in reference (d). In addition to meeting the demonstrated proficiencies in PM competencies, NPS graduates must also meet the 4-year acquisition experience requirement and pass the respective comprehensive exam for PM Practitioner certification.

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4. Should a new DAU course be added that changes certification standards in FY23 or later, it is recommended that NPS graduates enroll through DAU to meet the PM certification requirement.
5. Steps for submitting a fulfillment package vary by command and organization. Please coordinate with your supervisor and DAWIA points of contact before seeking a course fulfillment. Upon approval of a PM course fulfillment package, updates will be made and reflected on the student's DAWIA transcript via the DON eDACM system.
6. The point of contact for Navy Back-to-Basics PM Functional Area fulfillment policy questions is Mr. Thomas Guinn at [thomas.m.guinn.civ@navy.mil](mailto:thomas.m.guinn.civ@navy.mil) or (202) 781-3509.

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Mr. Jeffrey S. Dodge  
DoN PM Community  
National Co-Lead

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National Lead

Distribution:  
Acquisition Career Council (ACC)  
COMNAVAIRSYSCOM  
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cc:  
ASN RDA (PMD, PCD, DATM)

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