• An all hands responsibility to ensure the safety and security of restricted areas and material

• “If you see something, say something”

• What is your role regarding…
  – Authorized or unauthorized access to restricted areas
  – Your conduct and the conduct of others in a restricted area
  – Restricted areas found in unsafe conditions
  – Effectiveness of restricted area access controls
  – etc.
• Restricted Areas
  – Building 216
  – Building 217
  – Select rooms in Building 302 (Glasgow Hall)
  – Select rooms in Building 330 (Ingersol Hall)
  – Select rooms in Building 339 (Dudley Knox Library)

• Access
  – Formal request procedure
  – Access control methods

• Emergency Action Plan
  – NPS Instruction 3301.1

• Covers procedures for all buildings in the event of an emergency

• Includes instructions on emergencies while working in restricted areas or with restricted materials
• Adhere to standards of conduct required of persons holding positions of trust
• Notify your supervisor if you become aware of information with potentially serious security significance
• Understand the principles, criteria, and procedures for classification markings
• Know the security requirements and limitations for your duties
• Determine the recipient of classified information is authorized to receive it BEFORE you transmit
• Do not discuss, transmit, process classified information over non-secure lines
• Notify security personnel immediately for…
  – Broken lights around restricted areas
  – Broken doors, locks, or door frames
  – Broken or missing restricted area access keys or cards
  – Doors to restricted areas damaged or propped open
  – People taking pictures of restricted area access points
  – Unauthorized personnel within or attempting to gain access to restricted areas

• Furthermore, report contact with any individual, whether within or outside the scope of your official activities, when:
  – Illegal or unauthorized access is sought to classified or otherwise sensitive information
  – You are concerned that you may be the target of exploitation by a foreign entity

• Additional responsibilities
  – Law enforcement and security, including emergency rapid-response teams
  – Procurement personnel and CORs
• **BOLO**
  - Damaging, destroying, circumventing access to restricted areas
  - Unauthorized access or viewing of restricted info

• **Consequences include**
  - Losing your security clearance
  - Losing your job
  - Hefty fines
  - Arrest and prosecution!

• **Simple lapses in procedural compliance can have serious impact. We must do our part to ensure sensitive information does not fall into the wrong hands!**
Questions?

POCs

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References

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- SECNAVINST 5510.36B, DoN Information Security Program
- NTTP 3-07.2.1, Antiterrorism
- NTTP 3-07.2.3, Law Enforcement and Physical Security
- OPNAVINST 5530.14E, Navy Physical Security and Law Enforcement Standards
- CNICINST 5530.14A, CNIC Ashore Protection Program
- NSAMINST 3300.1, Antiterrorism Plan
- NPSINST 5530.5, NPS ATFP/PS Program