<u>Rates</u>

Tuition rates are established each fiscal year by the Naval Postgraduate School and are based on resident and distance learning cost models. To the maximum extent possible prices will remain consistent within a fiscal year.

Tuition Due Date

Tuition is due <u>on or before the first day of each quarter</u>, and it must be paid using current-year funding of the fiscal year in which the academic quarter begins. A bursar hold may be placed on each student account if tuition has not been paid in full by the due date. A bursar hold prevents students from attending or registering for classes, receiving grades, graduating, or receiving transcripts.

Methods of Payment and Instructions (U.S. Government)

- <u>U.S. Navy Activities</u>: NAVCOMPT form 2276A or 2275
- Other DoD Agencies: MIPR or DD-448
- <u>Non DoD Agencies</u>: Interagency Agreements (IAA) and Financial Standardization forms (FMS) 7600A (agreement) and 7600B (purchase order)

Winter/Spring/Summer quarters tuition payments (occur within the same fiscal year):

- Issue the funding document as an Economy Act order
- The expiration date and work completion/period of performance date must end on <u>30</u>
 <u>September</u>.

Fall quarter tuition payments (crosses fiscal years):

******If using appropriated <u>funds expiring 30 September</u> of the fiscal year in which the quarter begins:

- Issue the funding document as a 'Project Order.'
- The body of the funding documents must annotate "Project Order" and include the following statement: "This project order is placed in accordance with the provisions of 41 U.S.C. 23, as implemented by Department of Defense regulation. The funds cited on the project order are properly chargeable for the purposes cited in the project order."
- If this is not on the funding document, the funds will not be accepted.
- The work completion/period of performance date must end on **31 December**

**If using <u>non-expiring funds or a multi-year appropriation not expiring on 30 September</u> of the fiscal year in which the quarter begins:

- Issue the funding document as an Economy Act order.
- The work completion period of performance date must end on <u>31 December</u>

<u>A note on amended funding documents</u>: Amendments will <u>NOT</u> be accepted for fall and winter quarters. Please send a new basic funding document.

Address funding documents to:

President, Code 21, Naval Postgraduate School, Monterey, CA 93943 and must be in accordance with reference (a).

The funding document should have a "wet" or CAC signature and also state student name, program name and curriculum number as listed in the NPS invoice, and list the technical contact as NPS Tuition Manager at (831) 656-2890, <u>tuition@nps.edu</u> and the financial contact as (831) 656-3577, <u>funds@nps.edu</u>.

From your organization, the following information must be included on the funding document: the name of the Financial POC, telephone number, and email address.

Send all funding documents directly to <u>tuition@nps.edu</u>.

Methods of Payment (Defense Contractors Only)

Checks are to be made payable to the "U.S. TREASURY" and be submitted to: Naval Postgraduate School Admissions Office, Attn: Tuition Manager, 1 University Circle, Hermann Hall Rm 061A, Monterey, CA 93943-5006.

Additional Information

The Naval Postgraduate School **DOES NOT** accept credit card payments, Electronic Funds Transfers, or SF-182s for tuition.