*DO NOT START UNTIL WITHIN ONE WEEK OF DEPARTURE.
RETURN TO APPLICBLE AREA 1-2 DAYS PRIOR TO DEPARTURE.

NPS Student Check Out

Name:_____ Rank: _____ Check Out Date:_____

Military Branch: ☐ USN ☐ USA ☐ USAF ☐ USCG ☐ USMC

Admin Check Out — USA-USAF-USMC-USCG

Command Security All US Military/CIV ☐	Command Fitness USN ☐	Urinalysis All US Military ☐
Medical/Dental All US Military ☐	Motorcycle Rider? Check out of RMI ☐	Travel Office (DTS)/APC All US Military ☐

Contact if Applicable:

- Service Lead Check Out
- NWC - Did you take JPME?
  Concact JPME@nps.edu to clear your account
- Check out with your Ed Tech
- Registrars Office
  Checkout must be done in Python
- Dudley Knox Library
  Email to clear your account

****LAST STEP FOR ALL BRANCHES****

****USA-USAF-USMC-USCG ONLY****

Attach this completed sheet and email: SA@nps.edu

****USN ONLY****

****USING THE LINK TO THE RIGHT, UPLOAD THIS CHECK OUT SHEET AFTER COMPLETION)**** USN

This will officially check you out of Student Services

Quick Reminders

- Your network username and email account will remain active for **90 days after your Estimated Departure Date**. If you applied for an Extension, that will push that date out further.
  - If you require additional time, submit your request through the ITACS office via accounts@nps.edu
- Additional resources – Pre-Grad Check Out brief and forms are found HERE.