

# Telework Agreement Instructions

<http://intranet.nps.edu/hro/>

1. Log into <https://twms.navy.mil> with your CAC, using Internet Explorer.
2. Select [Click Here for Self-Service/myTWMS](#) (fig. 1)
3. Select [Online Training & Notices](#) under the heading Tools/Actions (fig. 2)
4. Select [Available Training](#) link (fig. 3)
5. Scroll down to [Telework Training For DON Employees](#) or [Telework Training For DON Supervisors](#) (fig. 4)

Figure. 1

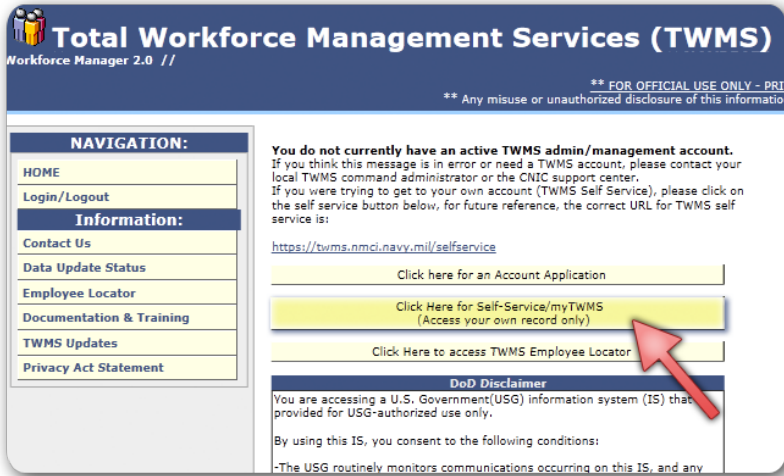


Figure. 2

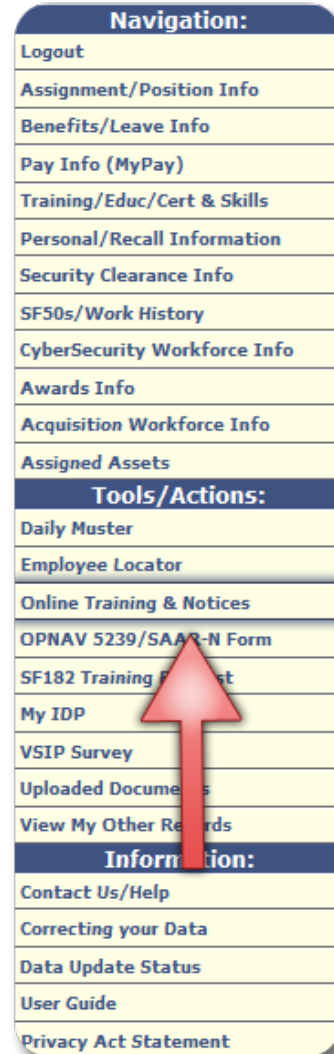


Figure. 3

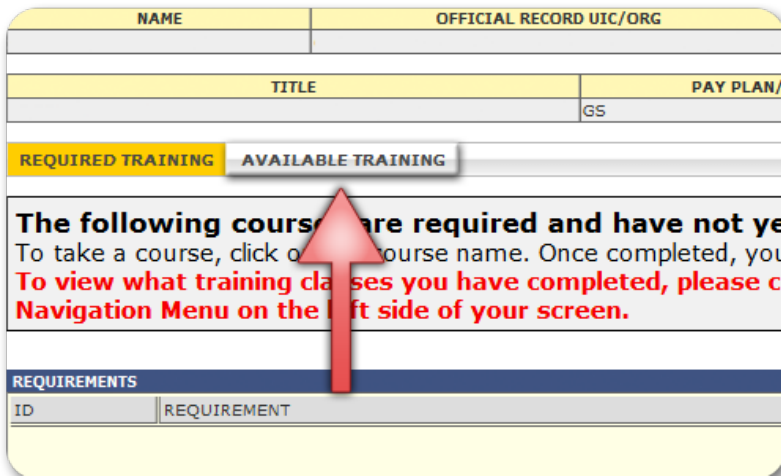


Figure. 4

