

Official Title: President  
Pay Schedule: AD-11

- A. **Summary:** The primary purpose of this position is to serve as the senior executive leader responsible for the execution of the NPS mission, which is to provide relevant and unique advance education and research programs to increase the combat effectiveness of commissioned officers of the Naval Service and to enhance the security of the United States.
- B. **Duties:** The President
- executes the NPS mission and functions in accordance with the United States Code, SECNAV and OPNAV instructions, and other authorities;
  - oversees fully funded graduate education within the Navy conducted at both NPS and civilian institutions;
  - represents NPS to the Department of the Navy and other stakeholders;
  - supervises the Provost in the execution of the academic programs and the primary staff in the execution of their support functions;
  - appoints faculty and approves their promotions and tenure;
  - awards degrees to graduates nominated by the academic council;
  - allocates resources and manages budget to accomplish the mission;
  - determines institutional policies;
  - formulates and implements academic policies consonant with accreditation standards and the needs of the Naval Service;
  - fosters and encourages a program of relevant and meritorious research, which both supports the needs of Navy and Department of Defense while building the intellectual capital of NPS faculty;
  - ensures the maintenance of high performance standards of the faculty;
  - ensures mission and support functions are executed in compliance with policy and regulation; and
  - fosters an environment of equal opportunity ensuring effective application of all Equal Employment Opportunity policies, regulations, and laws; hears and resolves serious employee complaints, disciplinary cases and other performance or conduct problems; assures equality in determining qualifications, selections, assignments, promotions, and awards to employees
- C. **Scope of Duties:** The President will report directly to the Chief of Naval Operations and ultimately the Secretary of the Navy for the execution of the NPS mission. The President has full responsibility for the leadership, management, and governance of the School, research activities and outreach centers located at duty stations across the world as well as at Monterey.
- D. **Qualifications:**
- Meet the educational requirements in 10 USC 7042 for a degree in a field of study relevant to the mission and function of the Naval Postgraduate School;
  - A comprehensive understanding of the Navy, the Department of Defense, and joint and combined operations;
  - Leadership experience at the senior level in a large and diverse organization;
  - Demonstrated ability to foster and encourage a program of research in order to sustain academic excellence
  - Other qualifications, as determined by law, the Chief of Naval Operations, and the Secretary of the Navy.
- E. **Special Requirements:** Position designated as special-sensitive (requires TS-SCI clearance); incumbent required to file OGE 278, Public Financial Disclosure Report.