

Official Title: Director of Faculty Development (Instructional Effectiveness)

Pay Schedule AD-09

Non-Tenure Track

A. Summary: The Director of Faculty Development serves as the campus expert for instructional effectiveness and the continuous improvement of teaching, learning and assessment practices-achieved through curricular alignment, the meaningful integration of technology and pedagogy, and the application of feedback and assessment practices to document assurance of learning and the achievement of course and program outcomes. The Director promotes the successful integration of scholarship and teaching in the delivery of effective academic programs.

B. Duties: The Director:

- delivers professional development resources and services through teaching, supervisory, advisory and consultative capacities;
- plans and delivers customized courses, programs & seminars; facilitates integrated theory and practice projects to introduce and apply learning theory and the science of teaching and learning;
- directs the analysis and use of instructional assessment and evaluation data to foster continuous improvement and to support regional and professional accreditation activities
- guides/assesses the integration of technology and pedagogy to improve the quality of academic programs, and to validate the overall educational effectiveness;
- supervises, leads, monitors and assesses faculty professional development;
- contributes comprehensive knowledge and authority to guide processes for curriculum development, assessment and evaluation of academic programs, technology/pedagogy integration, and teacher education.

C. Scope of Duties: The Director heads the NPS Faculty Development Office and reports to the Vice Provost for Academic Affairs (VPAA). The Director works under general administrative supervision and exercises autonomy in determining the direction and management of the development of activities in the faculty development program area. The Director may engage with students and instructors who are located at duty stations across the world as well as at Monterey.

**D. Qualifications:**

- an earned graduate degree in a relevant field to Faculty Development;
- 5 years successful teaching in higher education and 5-7 years experience as a supervisor or administrator in higher education;
- demonstrated broad academic preparation and expertise as a practitioner to: teach, motivate continuous improvement, and to expand professional development resources to serve the needs of a diverse, accomplished faculty at different stages of their academic careers;
- exhibited skill and experienced judgment in applying advanced concepts and methods to improve the educational effectiveness and quality of resident and distributed courses;
- mastery of the foundational principles, theories, and practices for teaching, learning, and assessment.

**E. Special Requirements:** Position designated non-critical sensitive (requiring Secret eligibility) unless otherwise designated via the Position Designation Tool on the AD PD Addendum; incumbent required to file OGE 450, Confidential Financial Disclosure Report.