



Fall AY2022 Workshops

Graduate Writing Center and Dudley Knox Library

Unless otherwise noted, all fall quarter workshops will be held via **Zoom** (Pacific Time).

Registration is required for each workshop via [WOnline](#).

Once registered, find Zoom login details on the [GWC website](#).



GRAD SCHOOL SURVIVAL

What (Nearly) Every Academic Paper Needs

Betsy Wallace

- Wednesday, September 29, 1500–1600
- Thursday, October 7, 1000–1100

What are the common elements of academic papers at NPS? What do professors *expect*? Come and learn how the building blocks of academic papers fit together, making your papers more readable, complete, and academic. In this comprehensive overview, you'll learn about paper intros, conclusions, thesis statements, roadmaps, research questions, hypotheses, literature reviews, abstracts, citation styles, NPS resources, and more!

How to Give a Classroom Presentation

Michael Thomas

- Wednesday, October 20, 1000–1130

Most graduate students will, at some point, have to deliver an oral report. Knowing what to say and how to say it is a challenge. Here, you'll learn to forge a powerful presentation, penetrate to the core of your subject, and pull it off in style. We will identify the elements of strong and weak presentations, suggesting ways you can improve your own oral communication.

Mastering Note-Taking and Time Management

Cheryldee Huddleston

- Wednesday, September 29, 1300–1430
- Tuesday, October 12, 1300–1430
- Monday, October 18, 1500–1630

You take notes and learn the subject matter, so why is it so difficult to communicate your knowledge during tests? And where does all the time go? Knowing a few key strategies can make all the difference. This workshop will provide you with winning techniques for studying more effectively, taking useful notes, preparing for exams, and performing better during tests; you'll also receive practical, step-by-step methods for a "time investment" daily schedule.

NEW! How to Give an Online Presentation

Michael Thomas

- Wednesday, October 6, 1000–1130

In your academic and professional career, the odds are high that you will present to a virtual audience. What are the most effective techniques for presenting online? How do you stay engaged with your audience? How can you get the most from PowerPoint and other tools in a virtual environment? This workshop, presented in virtual (Zoom) format, will take you through the process of creating a compelling virtual presentation—from researching your topic and audience, to creating effective slides, to enlightening and involving your audience

NEW! Understanding Paper Types

Chloe

Woida

- Saturday, October 2, 1000–1100

How is a response paper different from a reflective essay? How should you structure a policy analysis versus a proposal? When you're tasked to write an argumentative or persuasive essay, what's the difference? Learn how to adapt the arc of introduction, context, content, and conclusion to common paper types you'll encounter at NPS.

NEW! Interpreting Prompts

Chloe Woida

- Saturday, October 2, 1130–1230

You just received a prompt for a class paper. You read it once, then twice, and still can't figure out how to structure the paper you're supposed to write. Sound familiar? This workshop offers strategies for decoding and understanding instructors' prompts, unpacking what key words mean, and identifying core tasks.

Want more info? <https://nps.edu/web/gwc>

Questions? writingcenter@nps.edu

Strategic Reading, Level I: Michelle Morneau
Social Sciences and Business

- Wednesday, September 29, 1000–1130
- Monday October 4, 1200–1330
- Saturday, October 9, 1000–1130
- Wednesday, October 13, 1300–1430
- Tuesday, October 19, 1700–1830

So much reading, so little time! Learn and practice Dr. Zach Shore’s method of reading for argument at the graduate level in this workshop, tailored to social science and business fields. Dr. Shore’s “search and destroy” technique allows you to comprehend and synthesize an author’s arguments efficiently. Level I teaches the “search” half—how to quickly extract an author’s thesis and structure from an academic article. Though this method may take time to perfect, once you do, the payoff is high in terms of comprehension, time saved, and enhanced critical thinking skills. *Also, be sure to check out Strategic Reading Level II, which offers techniques for analyzing sources’ arguments.*

Strategic Reading, Level I: Betsy Wallace
STEM Fields

- Tuesday, October 5, 1000–1130
- Thursday, October 14, 1000–1130

So much reading, so little time! Adapted from Dr. Zach Shore’s method of reading for argument at the graduate level, this new workshop is tailored to science, technology, engineering, and mathematics fields. Learn and practice reading techniques that allow you to comprehend and synthesize an author’s arguments efficiently. This workshop teaches how to quickly extract an author’s thesis and structure from an academic article. Though this method may take time to perfect, once you do, the payoff is high in terms of comprehension, time saved, and enhanced critical thinking skills. *Also, be sure to check out Strategic Reading Level II, which offers techniques for analyzing sources’ arguments.*

Technical Writing Jasmine Mally

- Thursday, September 30, 1200–1300

Are you more comfortable solving equations than drafting sentences? Come focus on the precise skills you need to write clear technical reports and theses. In this workshop, we will dissect a well-written report, decide what makes it effective, identify steps you can use to emulate its features, and review editing and proofreading strategies appropriate for technical writing.

RESEARCH AND CITATION

Citation Management Kathy Norton or
with Zotero Glen Koué

- Friday, October 8, 1000–1150
- Friday, October 15, 1000–1150
- Friday, October 22, 1000–1150

Learn how to use Zotero, a free tool that you can use to centrally collect, manage, and format your references in APA, Chicago, IEEE, and other citation styles. We will also show you how to use Zotero’s Word plug-in to cite while you write your papers or thesis. This workshop is “hands-on,” so bring your own laptop! Workshop size is limited, and **registration at least 24 hours in advance is required.** After registering, you will receive an email with installation and setup instructions, which you will need to complete prior to the class.

Paraphrasing and Quoting Sandra Leavitt and
Like a Pro Greta Marlatt

- Thursday, October 7, 1530–1700
- Saturday, October 16, 1000–1130

You’ve all heard what you *shouldn’t* be doing: don’t violate the Honor Code, don’t plagiarize, don’t forget the rules of academic integrity. This workshop focuses on what *to do* to avoid these serious problems. We give you the skills to confidently incorporate others’ words, ideas, analyses, models, and images into your own writing. You will gain experience summarizing, paraphrasing, and incorporating quotations from source material.

Library Quick Start Kathy Norton

- Tuesday, October 5, 1200–1250
- Wednesday, October 20, 1200–1250

Develop your research skills and learn how to use the library search, library databases, research guides, Google Scholar, and more!

LaTeX Crash Course for Student Research Dan Eisenberg
Britta Hale, and
Douglas Van Bossuyt

- Tuesday, October 12, 1600–1700

Does your professor want you to use LaTeX to write your thesis or dissertation? Are you passionate about beautifully formatted equations? Do you want to leave the formatting woes of Microsoft Word behind for a brighter tomorrow with LaTeX? If you answered yes to these questions or are just curious about LaTeX, please join us for a LaTeX crash course that will introduce you to using LaTeX to write your thesis or dissertation. In one hour we will introduce you to the fundamentals of LaTeX so that you are equipped with the skills needed to start using LaTeX immediately.

CRITICAL THINKING

Strategic Reading, Level II: How to Critique a Text Betsy Wallace

- Friday, October 8, 1000–1130
- Thursday, October 21, 1000–1130

Level II teaches the “destroy” half of Dr. Zach Shore’s “search and destroy” technique. This workshop prepares you for class discussions, argument papers, thesis writing, and more. Learn how to examine a text for its strengths and weaknesses. Identify how authors build and support their arguments, then develop your own critical response by evaluating an author’s empirical and logical evidence. Strategic Reading, Level 1 recommended, but not required.

NEW! Strategic Reading, Level II: How to Critique a Text - STEM Betsy Wallace

- Monday, October 18, 1000–1130

Level II-STEM teaches the “destroy” half of Dr. Zach Shore’s “search and destroy” technique, adapted for science, technology, engineering, and mathematics. Learn how to skillfully probe a scientific text for its strengths and weaknesses, then develop your own critical response. Feel more confident engaging in literature reviews, research design, writing, and academic debate. Strategic Reading, Level 1: STEM recommended, but not required.

Crafting Convincing Arguments: Attack and Defense Daniel Lehnherr

- Wednesday, October 13, 1000–1130
- Tuesday, October 19, 1000–1130

You employ persuasion every day, but are you comfortable crafting formal academic arguments? This workshop covers the strategies and conventions of written argumentation that are essential to your NPS studies and career. Hands-on exercises help you organize your lines of attack, remedy any gaps in your defense, anticipate your adversary’s counterargument, and deliver the decisive blow through a convincing refutation.

My Glory Never Dies: The Military in Literature, Film and Onstage Cheryldee Huddleston

- Thursday, October 7, 1700-2000 ME Auditorium
The Trojan War/Battle of Agincourt:

Through the arts and stories of the military, develop your critical thinking skills. In the Trojan War/Battle of Agincourt workshop, listen to selections from Homer’s *The Iliad*, watch filmed scenes from Euripides’s tragedy, *The Trojan Women*, and Shakespeare’s famous “St. Crispin’s Day Speech” in *Henry V* and *Renaissance Man*, as we explore the concepts of courage, honor, and glory that have defined the lives and careers of military officers throughout centuries.

- Thursday, October 14, 1700-2000 ME Auditorium
The U.S. Civil War

Through the arts and stories of the military, develop your critical thinking skills. In the U.S. Civil War workshop, watch selections from the film *Glory* and filmed scenes from the play, *The Andersonville Trial*, and read Walt Whitman’s “Civil War poetry,” as we explore the concepts of courage, honor, and glory that have defined the lives and careers of military officers throughout centuries.

- Thursday, October 21, 1700-2000 ME Auditorium
World War II:

Through the arts and stories of the military, develop your critical thinking skills. In the World War II workshop, watch selections from the films *The Best Years of Our Lives*, *Catch-22*, *Saving Private Ryan*, and *Dunkirk*, as we explore the concepts of courage, honor, and glory that have defined the lives and careers of military officers throughout centuries.

- Thursday, October 28, 1700-2000 ME Auditorium

The Cold War and Vietnam:

Through the arts and stories of the military, develop your critical thinking skills. In the Cold War/Vietnam workshop, watch selections from the films *Dr. Strangelove: Or How I Learned to Stop Worrying and Love the Bomb*, *The Deer Hunter*, and *Apocalypse Now*, as we explore the concepts of courage, honor, and glory that have defined the lives and careers of military officers throughout centuries.

- Thursday, November 4, 1700-2000 ME Auditorium

Iraq and Afghanistan

Through the arts and stories of the military, develop your critical thinking skills. In the Iraq/Afghanistan workshop, watch selections from films, including *The Hurt Locker* and *Lone Survivor*, as we explore the concepts of courage, honor, and glory that have defined the lives and careers of military officers throughout centuries.

Critical Thinking in Review Alison Scharmota

- Thursday, October 7, 1200–1330

Imagine a conversation among all the scholars who have contributed to your research topic. Assessing the strengths, weaknesses, agreements, and disagreements of their combined wisdom is the essence of a literature review. Using the Just War Theory, this workshop presents two examples of capturing the “conversation” and helps you identify the differences between review and critical analysis. Through guided discussion, you will be better equipped to understand and write literature reviews.

PLANNING AND ORGANIZATION

NEW! Think Before You Write: Chloe Woida **Pre-writing and Planning Techniques**

- Friday, October 1, 1300–1430

When the prospect of writing a paper feels like sinking into an abyss of uncertainty, keep in mind that writing doesn't have to be a linear process. This workshop explores critical work you can do before you start stringing sentences together. Lean into your individual strengths and develop a personalized approach to generate, clarify, and organize your ideas.

Organization: The Secret to Academic Writing

Matt Norton

- Thursday, September 30, 1000–1130
- Wednesday, October 6, 1500–1630

Academic, or research-based writing is distinct from other forms of writing: our primary purpose is to describe knowledge, which, at the graduate level, is most likely to address the logical connections between ideas—a task that calls for *structured* writing. This workshop introduces basic techniques that produce readable papers—comprehensive introductions, topic sentences, and embedding structure in language—and effective tools for composition. You will learn a systematic process for learning and writing that will focus your effort where it counts the most.

Writing for Online Outlets

Kate Egerton

- Friday, October 8, 1200–1330

Do you want to impact broader military and security discussions? Learn to pitch, scope, draft, and revise short pieces for online outlets such as *The Strategy Bridge* and *War on the Rocks*. In this workshop, we will review submission requirements, learn from published writing, and show how writing coaches can help you shape your pieces for these audiences and specs.

Writing for Academic Journals

Kate Egerton

- Friday, October 15, 1200–1330

Learn to target appropriate academic journals for your discipline, decode submission requirements, query editors, prepare manuscripts, and address wider audiences for your academic research. This workshop covers the basics of academic publication, common obstacles, and models for adapting your research for publication as a journal article.

MECHANICS, GRAMMAR, AND STYLE

NEW! Me Write Pretty One Day Colette O'Connor

• Wednesday, October 6, 1300–1430

To “write pretty” means to write with clarity, vigor, and grace. In this workshop, inspired by advice in Strunk and White’s *The Elements of Style*, a classic grammar how-to, you will be introduced to concepts seasoned writers take for granted, as well as tips and tricks for making your essays...well, *pretty*. Be bold! Be brief! Be clear! Covered in this class are thesis statements, topic sentences, paragraph structure, active voice, punctuation, ways to “make every word tell,” and other elements essential to academic papers that sing with strength and flow.

Mastery Series: Grammar Jasmine Mally

• Wednesday, October 20, 1300–1430

Review examples of common grammar errors students make in their writing. The common errors covered include subject-verb agreement, use of relative clauses, connecting and punctuation of clauses, pronoun-antecedent agreement, and spotting and changing passive voice to active. You’ll first learn the rule to avoid or fix these errors, then practice it in a hands-on activity.

Mastery Series: Punctuation Michael Thomas

• Monday, October 18, 1300–1430

Small symbols with great power, punctuation marks can do it all—connect ideas, convey tone, clarify meaning. Used incorrectly, however, they can undermine your writing, distract and confuse readers, and diminish confidence in your academic work. In this workshop, we cover the most common punctuation marks in graduate writing. Examples, quizzes, and detailed explanations ensure that you leave with a solid grasp of everything from em dashes to Oxford commas—including that most mysterious mark of all, the semicolon.

Mastery Series: Clarity and Concision Alison Scharmota

• Friday, October 15, 0900–1130

Learn which conventions are rules, NPS norms, and style tips, all of which will help you masterfully put your words to work for you! Excellent clarity and concision stands as the core goal at the graduate and professional level of writing, so we have put together some writing master tips to make your life easier and your writing sassier in just 90 minutes.

Strategies for Active-Voice Writing Matt Norton

• Tuesday, October 5, 1500–1630

Overusing passive voice is one of the most common stylistic blunders in academic writing; it can be hard to identify and tricky to fix. At the same time, passive voice does have its uses. This workshop will explain what passive voice looks like and why in most cases active constructions are a better choice. Lessons and activities will show you how to transform passive-voice sentences and also identify situations when you might want to use them. You will leave with strategies to select the best possible verbs, to craft more interesting prose, and to express your ideas more clearly.

THESIS WRITING

Constructing Research Questions Sandra Leavitt

• Friday, October 1, 1000–1130

Constructing a research question is probably the most important task for any paper you write. An overly broad question becomes mission impossible, while an excessively narrow question won’t help fill the pages. Learn strategies for identifying answerable, interesting questions. A compelling research question will keep you motivated and your reader engaged.

Mastering the Literature Review Colette O'Connor

• Monday, October 4, 1000–1130

• Wednesday, October 13, 1500–1630

A master’s degree requires mastering a field, and that mastery is demonstrated in a literature review, a required component of many theses and papers. It is not, as is often believed, a multi-title book review. It is a comprehensive evaluation of literature relevant to your research. More than a summary, it identifies strengths and inadequacies in the literature, which dovetails with your goal of adding knowledge to your field. In this workshop, you will learn how literature reviews are constructed and how to make yours justify your research.

Thesis Quick Start Glen Koué

• Wednesday, October 6, 1200–1250

• Tuesday, October 12, 1200–1250

Is it time to begin your thesis? Not sure how to start? This workshop will cover academic research and writing in general, as well as the specifics of the NPS thesis process. Learn how to navigate the process and launch your thesis with confidence.

Want more info? <https://nps.edu/web/gwc>

Questions? writingcenter@nps.edu

Professional Executive Summaries

Colette O'Connor

- Thursday, October 14, 1600–1700

The quality of your executive summaries influences how others perceive you and your research. Executive summaries publicize your work, provide busy decision makers with actionable information, and generate readers for your research. Learn how to prioritize and organize essential information, avoid jargon, write more powerfully and persuasively, and navigate this specific form's rules. By examining excerpts, we will identify best practices and apply those lessons to summarizing research in different fields.

Writing about Tables and Figures

Sandra Leavitt

- Tuesday, October 12, 1500–1630

Will your thesis have four or 84 figures? Images in academic writing need to be skillfully discussed in both the body of your paper and in captions. We will practice writing about flow charts, graphs, set-off quotes, and tables. The techniques also apply to equations and computer code. A simple formula will help you consistently and professionally describe figures and their sources, and explain to your readers how each image supports your argument.

SPECIAL CRITICAL THINKING WORKSHOPS

“My Glory Never Dies”: The Military in Literature, Film, and Onstage Cheryldee Huddleston

All classes will be held in person in the ME Auditorium, from 1700–2000. *Attendees must be fully vaccinated.*

- | | |
|------------------------|--|
| • Thursday, October 7 | Part I: The Trojan War/Battle of Agincourt |
| • Thursday, October 14 | Part II: The U.S. Civil War |
| • Thursday, October 21 | Part III: World War II |
| • Thursday, October 28 | Part IV: The Cold War/Vietnam |
| • Thursday, November 4 | Part V: Iraq/Afghanistan |

Students can enroll in single sessions or in all.

Join lively discussions that strengthen your analytical skills and stem from your own responses and questions. Through the arts, develop your critical thinking as you explore the ancient concepts of courage, honor, and military glory, which have defined the lives and careers of military officers for centuries. Experience a compelling sampler of literature and performances—live, filmed, and audio—that have influenced Western culture and even military policy.

The workshop will be guided by Dr. Cheryldee Huddleston—GWC writing coach, playwright, and arts facilitator.

Want more info? <https://nps.edu/web/gwc>

Questions? writingcenter@nps.edu



Fall AY2022 Workshop Schedule by Date



Day	Date	Workshop	Time	Instructor	Room
Wednesday	9/29	Strategic Reading-I	1000–1130	Morneau	Zoom
Wednesday	9/29	Mastering Note-Taking and Time Management	1300–1430	Huddleston	Zoom
Wednesday	9/29	What (Nearly) Academic Paper Needs	1500–1600	Wallace	Zoom
Thursday	9/30	Organization: The Secret to Academic Writing	1000–1130	Norton, M.	Zoom
Thursday	9/30	Technical Writing	1200–1300	Mally	Zoom
Friday	10/1	Constructing Research Questions	1000–1130	Leavitt	Zoom
Friday	10/1	Think Before You Write: Pre-writing and Planning	1300–1430	Woida	Zoom
Saturday	10/2	Understanding Paper Types	1000–1100	Woida	Zoom
Saturday	10/2	Interpreting Prompts	1130–1230	Woida	Zoom
Monday	10/4	Mastering the Literature Review	1000–1130	O'Connor	Zoom
Monday	10/4	Strategic Reading-I	1200–1330	Morneau	Zoom
Tuesday	10/5	Strategic Reading-I: STEM	1000–1130	Wallace	Zoom
Tuesday	10/5	Library Quick Start	1200–1250	Norton, K.	Zoom
Tuesday	10/5	Strategies for Active-Voice Writing	1500–1630	Norton, M.	Zoom
Wednesday	10/6	How to Give an Online Presentation	1000–1130	Thomas	Zoom
Wednesday	10/6	Thesis Quick Start	1200–1250	Koue	Zoom
Wednesday	10/6	Me Write Pretty One Day	1300–1430	O'Connor	Zoom
Wednesday	10/6	Organization: The Secret to Academic Writing	1500–1630	Norton, M.	Zoom
Thursday	10/7	What (Nearly) Every Academic Paper Needs	1000–1100	Wallace	Zoom
Thursday	10/7	Critical Thinking in Review	1200–1330	Scharmota	Zoom
Thursday	10/7	Paraphrasing and Quoting Like a Pro	1530–1700	Leavitt/Marlatt	Zoom
Thursday	10/7	My Glory Never Dies: Trojan War/ Agincourt	1700–2000	Huddleston	ME Aud.
Friday	10/8	Citation Management with Zotero	1000–1150	Norton, K.	Zoom
Friday	10/8	Strategic Reading-II: How to Critique a Text	1000–1130	Wallace	Zoom
Friday	10/8	Writing for Online Outlets	1200–1330	Egerton	Zoom
Saturday	10/9	Strategic Reading-I	1000–1130	Morneau	Zoom
Tuesday	10/12	Thesis Quick Start	1200–1250	Koue	Zoom
Tuesday	10/12	Mastering Note-Taking and Time Management	1300–1430	Huddleston	Zoom
Tuesday	10/12	Writing about Tables and Figures	1500–1630	Leavitt	Zoom
Tuesday	10/12	LaTeX: Crash Course for Student Research	1600–1700	Eisenberg et al.	Zoom
Wednesday	10/13	Crafting Convincing Arguments: Attack & Defense	1000–1130	Lehnherr	Zoom
Wednesday	10/13	Strategic Reading-I	1300–1430	Morneau	Zoom
Wednesday	10/13	Mastering the Literature Review	1500–1630	O'Connor	Zoom
Thursday	10/14	Strategic Reading-I: STEM	1000–1130	Wallace	Zoom
Thursday	10/14	Professional Executive Summaries	1600–1700	O'Connor	Zoom
Thursday	10/14	My Glory Never Dies: The U.S. Civil War	1700–2000	Huddleston	ME Aud.
Friday	10/15	Mastery Series: Clarity and Concision	0900–1030	Scharmota	Zoom
Friday	10/15	Citation Management with Zotero	1000–1150	Koue	Zoom
Friday	10/15	Writing for Academic Journals	1200–1330	Egerton	Zoom
Saturday	10/16	Paraphrasing and Quoting Like a Pro	1000–1130	Leavitt/Marlatt	Zoom

Want more info? <https://nps.edu/web/gwc>

Questions? writingcenter@nps.edu

Day	Date	Workshop	Time	Instructor	Room
Monday	10/18	Strategic Reading-II: STEM	1000–1130	Wallace	Zoom
Monday	10/18	Mastery Series: Punctuation	1300–1430	Thomas	Zoom
Monday	10/18	Mastering Note-Taking and Time Management	1500–1630	Huddleston	Zoom
Tuesday	10/19	Crafting Convincing Arguments: Attack & Defense	1000–1130	Lehnherr	Zoom
Tuesday	10/19	Strategic Reading-I	1700–1830	Morneau	Zoom
Wednesday	10/20	How to Give a Classroom Presentation	1000–1130	Thomas	Zoom
Wednesday	10/20	Library Quick Start	1200–1250	Norton, K.	Zoom
Wednesday	10/20	Mastery Series: Grammar	1300–1430	Mally	Zoom
Thursday	10/21	Strategic Reading II: How to Critique a Text	1000–1130	Wallace	Zoom
Thursday	10/21	My Glory Never Dies: World War II	1700–2000	Huddleston	Zoom
Friday	10/22	Citation Management with Zotero	1000–1150	Norton, K.	Zoom
Thursday	10/28	My Glory Never Dies: The Cold War/Vietnam	1700–2000	Huddleston	ME Aud.
Thursday	11/4	My Glory Never Dies: Iraq/Afghanistan	1700–2000	Huddleston	ME Aud.

Want more info? <https://nps.edu/web/gwc>

Questions? writingcenter@nps.edu