FAIRS Faculty Profiles

Part of the web presence upgrade includes a migration of the current *Curriculum Vitae* system managed by RSPO. This a combined effort between ITACS and the Faculty Activity Information and Reporting System (FAIRS) Implementation Team. The new application will be named Faculty Profiles, and will soft launch August 2019 with a public launch in October 2019.

The Faculty Profiles application can be found here: *https://nps.edu/faculty-profiles*

All faculty members will have at least a basic profile available online with contact information. As a bonus, you will be able to manage your own records through your FAIRS profile. To make changes, change the "Display this information on your NPS Faculty Profile web page?" question on each record you would like to display (check) or hide (uncheck), or toggle the "Allow Sharing" slide to display (. Items on the Personal and Contact Information page can be left blank to hide the information from the Faculty Profile. By default, when you make a new record, this is set to opt out (uncheck/no). Information brought over from the original *Curriculum Vitae* system are set to include as well as a few other records from the original data load.

Currently, the Faculty Profiles update every evening, moving modifications from FAIRS to the application the next morning.

Here's a quick list of sections on the new Faculty Profile and where to change the information in FAIRS.

Where do I make changes to _____ on my profile?	Screen in FAIRS
Name	General Information - Personal and Contact Information *(some items can only be updated in Python)*
Department/School	General Information - NPS Affiliations and Status
Phone	General Information - Personal and Contact Information
Email	General Information - Personal and Contact Information *(can only be updated in Python)*
Website	General Information - Personal and Contact Information
Overview	General Information - Personal and Contact Information *(Brief Biography field)*
Education	General Information - Education *(additions must be requested through FAIRS Ombudsman, but updates can be made to the individual records)*
NPS Experience	General Information - Rank and Promotion Information
Other Experience	General Information - Other Academic / Work Experience
Research Interests	General Information - Personal and Contact Information

Faculty Profile sections continued…

Where do I make changes to _____ on my profile?	Screen in FAIRS
Teaching Interests	General Information - Personal and Contact Information
Awards	General Information - Awards and Honors
Boards, Memberships & Certifications	General Information - Professional Memberships General Information - Licensures and Certifications
Scholarly Work	Scholarship/Research - Intellectual Contributions Scholarship/Research - Presentations Scholarship/Research - Intellectual Property (e.g., copyrights, patents) *More information available on uploading your publications as a BibTeX file can be found in the Digital Measure Resource center:* https://www.digitalmeasures.com/activity-insight/docs/bibtex.html *To **Show** items in this section, change the Allow Sharing toggle to "YES."* *To **Hide** items in this section, change the Allow Sharing toggle to "NO."*
Photo	General Information - Personal and Contact Information *(this functionality will be added soon)*

Other Information and Resources:

More information about FAIRS, and how to log on: https://my.nps.edu/web/academic-affairs/fairs

Frequently Asked Questions for FAIRS: https://my.nps.edu/web/academic-affairs/fairs-questions

More assistance needed, contact the FAIRS Ombudsman at: FAIRS_Ombudsman@nps.edu