



NSA Monterey Police Department

Minor Lost Property Confiscated ID Card Report



Date: _____

From: Naval Support Activity Monterey Police Department
 To: CSD Monterey – ID card section, Building 280, telephone: 831-656-1860
 Via: Authorized Card Holder

Subj: INCIDENT REPORT NUMBER: _____

Ref: (a) DODINST 1000.13
 (b) BUPERSINST 1750.10A

The person identified below has reported the loss of their: _____

The ID card of the person identified below was confiscated for the following reason:

- The ID card expired on: _____
- The ID card was mutilated and is no longer readable and/or serviceable.
- Other Reason: _____

LAST NAME:		FIRST NAME:		MIDDLE INITIAL:
MIL/CIV RANK/RATE:	BRANCH OF SERVICE:	DATE OF BIRTH:	SSN	WORK TELEPHONE:
RESIDENTIAL ADDRESS:		CITY:	STATE / ZIP CODE:	HOME / MOBILE NUMBER
STATEMENT OF LOSS:				
<small>Continued on reverse if necessary</small>				

 AUTHORIZED CARD HOLDER'S SIGNATURE

 SUPERVISOR/SPONSOR SIGNATURE – PRINT NAME – TELEPHONE NUMBER
 (IF APPLICABLE)

Privacy Sensitive

This form may contain personally identifiable information that is privacy sensitive. Any misuse or unauthorized disclosure may result in civil and/or criminal penalties. The Privacy Act of 1974 (as amended) (5 U.S.C. 552a) and SECNAVINST 5211.5E apply. If you have received this form in error or are not the named recipient, please immediately notify the sender and delete this form

This form is valid for five (5) business days from the date of issuance for the purpose of accessing the installation and must be presented with a valid picture ID. Immediately contact Customer Support Detachment Monterey to arrange ID card replacement. Failure to comply with the above may result in a denial of access to the installation.

***** FOR NSA POLICE DEPARTMENT USE ONLY *****

Reporting Official (Print): _____ Rank & Title: _____
 Reporting Official Signature: _____