



DEPARTMENT OF THE NAVY  
OFFICE OF THE CHIEF OF NAVAL OPERATIONS  
2000 NAVY PENTAGON  
WASHINGTON, DC 20350-2000

OPNAVINST 5450.210D  
NPS  
30 Mar 2012

OPNAV INSTRUCTION 5450.210D

From: Chief of Naval Operations

Subj: NAVAL POSTGRADUATE SCHOOL MISSION AND FUNCTIONS

Ref: (a) 10 U.S.C. §7041  
(b) SECNAVINST 1524.2B  
(c) DoD Directive 5010.35 of 28 September 2007  
(d) OPNAVINST 1520.23B  
(e) SECNAVINST 5420.60J

Encl: (1) Mission and Functions of the Naval Postgraduate School

1. Purpose. To prescribe functions performed by the Naval Postgraduate School (NAVPGSCOL) in support of the mission and guidance assigned by references (a) through (e). This instruction is a complete revision and should be reviewed in its entirety.

2. Cancellation. OPNAVINST 5450.210C.

3. Background. Reference (a) established NAVPGSCOL as a separate institution for the purpose of providing advanced education for commissioned officers of the regular Navy and Marine Corps. Per reference (b), NAVPGSCOL exists for the purpose of increasing the combat effectiveness of Navy and Marine Corps through advanced degree and non-degree programs in a variety of sub-specialty areas not available at other educational institutions. Reference (c) provides guidance on executive agency, organization and management of the Defense Resources Management Institute. Reference (d) describes NAVPGSCOL responsibilities with respect to graduate education programs and curriculum reviews. Reference (e) provides direction regarding management and administration of the NAVPGSCOL Board of Advisors.

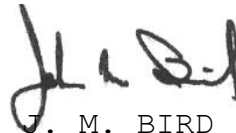
4. Status and Command Relationship. NAVPGSCOL Monterey, California is an echelon 2 shore activity in an active operational status overseen by a president and under the command

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and support of the Chief of Naval Operations (CNO). NAVPGSCOL is located on board the Naval Support Activity (NAVSUPPACT) Monterey under Commander, Navy Region Southwest. Base operating support for the NAVPGSCOL is provided by the Commanding Officer, NAVSUPPACT Monterey who owns all class 2 property.

5. Action. In fulfilling the assigned mission, the NAVPGSCOL President shall ensure accomplishment of the functional requirements set forth in enclosure (1). The president shall advise the Deputy Chief of Naval Operations (Manpower, Personnel, Training and Education) (N1) of any recommended modifications to NAVPGSCOL mission or functions.

6. Records Management. Records created as a result of this instruction, regardless of media and format, shall be managed per Secretary of the Navy Manual 5210.1 of January 2012.



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## **MISSION AND FUNCTIONS OF THE NAVAL POSTGRADUATE SCHOOL**

Mission. Provide relevant and unique advanced education and research programs to increase the combat effectiveness of commissioned officers of the naval service to enhance the security of the United States. In support of the foregoing, and to sustain academic excellence, foster and encourage a program of relevant and meritorious research which both supports the needs of Navy and Department of Defense (DoD) while building the intellectual capital of NAVPGSCOL faculty.

### Function

1. Educate, as CNO may direct, commissioned U.S. naval officers to the level essential for professional performance. Educate other authorized U.S. and allied military officers and civilians consistent with the requirements of the individual services, DoD, and foreign governments, within available resources. Educate civilian and enlisted personnel within the U.S. Government consistent with their sponsoring organizational needs and within available resources. Provide executive and continuing education programs that support intellectual innovation and growth throughout the careers of the total force.
2. Design graduate academic programs to equip officers with enhanced intellectual and analytical capacity, and make them more skillful warriors and specialists.
3. Coordinate with appropriate Navy leadership to educate and provide opportunities to those Navy officers and civilians who require education, but whose career paths do not always lead to full time resident education.
4. Develop and maintain strong working relations with combatant commanders, type commanders, Office of the Chief of Naval Operations (OPNAV) organization, Naval Warfare Development Command, industry, and other organizations and universities. Ensure the integration of NAVPGSCOL graduate students with faculty working on advanced concepts to ensure our forces remain dominant across the full spectrum of military operations. Align NAVPGSCOL programs with the rapidly changing needs of the naval services to support our national security.

5. Develop and maintain partnerships with other colleges and universities, business and industry, government and the international community. Achievements by NAVPGSCOL when working in collaboration with others have resulted in both direct and indirect impact on warfare developments, technical and research support for DoD, and the creation of new technologies and new military applications of technology. To sustain its role as a leading center for research and technological development, NAVPGSCOL must continue to build its programs in interdisciplinary areas. This development will enhance the education of NAVPGSCOL students and assure the NAVPGSCOL faculty will remain globally competitive in research and teaching.

6. Conduct, at least biennially, subspecialty reviews for all curricula offered by NAVPGSCOL resident and civilian institution (CIVINS) programs resulting in a degree per reference (b). Coordinate subspecialty reviews with major area sponsors (MAS) and subject matter experts. Endorse recommendations of MAS, on educational skill requirements (ESRs), the program content to meet those ESRs, and educational resources which should be used to most effectively meet curricula (i.e., NAVPGSCOL, other DoD, or CIVINS) requirements. Director, Training and Education Division (OPNAV (N15)) has final approval authority for subspecialty reviews.

7. Maintain direct liaison with the other services' graduate education program managers and international student program managers concerning their routine requirements, curricula content, curricula establishment, and curricula status.

8. Conduct administrative academic screening and administration of applicants for the Doctoral Studies Program. Recommend the selection of institutions and qualified applicants to Chief of Naval Personnel.

9. Conduct program administration, management and resource control for Navy funded graduate education programs for naval officers attending civilian universities through the Civilian Institutions Programs Office, including fully funded graduate education, advanced education, and law education programs.

10. Supervise, administer, control and monitor all officers enrolled in fully funded graduate education at CIVINS and select DoD institutions through the designated reporting and

administrative senior officers. Publish appropriate directives to the supervisory officers to ensure efficient military supervision of students using standardized administrative and managerial procedures.

11. Coordinate and approve Navy student officer research at NAVPGSCOL. Maintain a strong, relevant and viable faculty research effort at the NAVPGSCOL to support student, Navy and DoD research requirements. Research assures the latest processes, materials, and technologies can be transferred to Navy and Marine Corps to help strengthen the nation's defense.

12. Plan, produce, conduct and administer programs of educational services to help naval officers, authorized U.S. military officers and authorized government service civilian personnel acquire, maintain and improve their competence through continuing education and update their educational abilities in a cost effective manner.

13. Maintain direct liaison with Navy Personnel Command (NAVPERSCOM) Distribution Management (PERS-45) and appropriate assignment and or placement officers concerning routine "duty under instruction" officer status changes.

14. Maintain student and academic records on all students pursuing graduate education at NAVPGSCOL and CIVINS. Ensure all students' fully-funded graduate education academic achievements are reported to appropriate NAVPERSCOM personnel management offices to guarantee appropriate subspecialty coding and or education level coding in personnel databases in a timely and accurate manner, as well as NAVPERSCOM documentation of service obligation and NAVPERSCOM follow-up in the case of those students not completing degree requirements prior to detachment from NAVPGSCOL.

15. Determine academic profile codes (APC) and maintain a data base of APCs and transcript abstracts for NAVPERSCOM official use in the selection of personnel for graduate education.

16. Maintain library, information technology, and laboratory facilities to support the graduate education program. Conduct long-range planning of library, information technology and laboratory requirements and means to achieve optimum utilization of these resources.

17. Exercise budgetary and funding control over funds allocated by CNO; develop and coordinate long and short-range financial plans and programs. Collect the cost of instruction from the Department of the Army, the Department of the Air Force, the Department of Homeland Security, other agency and defense industry contractors for instruction provided to their members.

18. Act as the United States North Atlantic Treaty Organization Partnership for Peace Training and Education Center.

19. Receive and control funding in concert with reimbursable work including research projects at NAVPGSCOL. Maintain a viable program of energy and utilities conservation per the base energy program and in support of local and national goals.

20. Under Navy's total force concept, support active and reserve naval forces, civilians, and contractors, as authorized by law, to meet requirements in fulfillment of Navy mission and as resources allow.

21. Provide community relations support and information programs for the echelon 2 activity in support of Navy's public affairs plan.

22. Provide an employee assistance and training program to realize high standards of conduct and optimum utilization of human resources. Maintain a viable equal employment opportunity program.

23. Serve as an effective instrument of U.S. foreign policy by initiating and continuing action programs which promote positive relations between the command and other nations with regard to graduate level and continuing education in support of DoD programs.

24. Conduct a program of relevant and distinguished guest lectures to enhance currency of curricula taught; conduct other instruction, perform other staff functions; and engage in research as needed to satisfy mission requirements.

25. Direct and supervise the daily operations of the Defense Resources Management Institute, Monterey, CA, in management education courses.

26. Provide for security of personal information, classified documents and information following NAVPGSCOL personnel and programs.
27. Manage the Board of Advisors to the Presidents of NAVPGSCOL and the Naval War College and its subcommittees per reference (e).
28. Recruit and maintain a faculty under reference (b) that is fully competent to support the required advanced programs of study and capable of applying their expertise in support of the naval service.
29. In partnership with the Naval War College, provide opportunities for students to complete Joint Professional Military Education Phase I as a part of their NAVPGSCOL residential program.
30. Operate fleet concentration area offices to coordinate educational opportunities for naval personnel and provide information on available programs to interested personnel. Enter into partnerships with other universities to achieve NAVPGSCOL and Navy objectives.
31. Research and exploit innovative learning technologies, pedagogy and practices to enhance the educational experience for NAVPGSCOL students and provide cost-effective education.