



30 NOV 2023

From: Naval Postgraduate School, Department of Defense Management (DDM) Distance Learning Program Manager
Subj: Naval Postgraduate School; DDM, **Master of Science in Contract Management** distance learning tuition
To: Sponsors and Financial Points of Contact
Ref: (a) DOD 7000.14R (Financial Management Regulation) Volume 11A

1. The FY24 tuition price for new students entering the distance learning, part-time **Master of Science in Contract Management (MSCM)** is \$2,600 per course (\$41,600 for degree) for federal agency civilian employees, non-DON military personnel, and defense contractors. Eligible active duty Navy and Marine Corps personnel do not pay tuition and are centrally funded by the DON.

<u>Tuition Payment Schedule:</u>	<u>Tuition</u>	<u>Payment Due Dates</u>
First Academic Year (AY24):		
Summer AY24 (2 courses):	\$5,200	31 May 2024
Second Academic Year (AY25):		
Fall AY25 (2 courses):	\$5,200	15 Aug 2024 (FY24 funds)
Winter AY25 (2 courses):	\$5,200	15 Nov 2024
Spring AY25 (2 courses):	\$5,200	15 Feb 2025
Summer AY25 (2 courses):	\$5,200	15 May 2025
Third Academic Year (AY26):		
Fall AY26 (2 courses):	\$5,200	15 Aug 2025 (FY25 funds)
Winter AY26 (2 courses):	\$5,200	15 Nov 2025
Spring AY26 (2 courses):	\$5,200	15 Feb 2026

2. Students not funded by the DON (USN/USMC active duty personnel are funded by the DON) must be sponsored by their command or organization with a DON Form 7600A in place prior to enrollment in the program. For additional questions, please contact sponsorededucation@nps.edu.

3. NPS **does not** accept credit card payments, electronic funds transfers, or SF-182s for tuition. Methods of Payment and Instructions (U.S. Government) include the following:

- U.S. Navy Activities: NAVCOMPT form 2276A or 2275
- Other DOD Agencies: MIPR of DD-448
- Non-DOD Agencies: Interagency Agreements (IAA) and Financial Standardization forms (FMS) 7600 (agreement) and 7600B (purchase order)

4. Funding documents issued to the Naval Postgraduate School should be addressed to President, Code 21, Naval Postgraduate School, Monterey, CA 93943 and must be in accordance with reference (a). The funding document should state the program name **MSCM**, the students' names, and the type of installment (first year/second year/third year). The NPS financial contact is Airyn O'Brien (831) 656-1177, funds@nps.edu. All funding documents must be emailed in a PDF to the NPS Tuition Manager at tuition@nps.edu.

5. For tuition for fall quarters that begin in September, US Government activities must use current year funding. If using an appropriation that expires at the end of the current fiscal year, the funding document must be issued as a "Project Order" with period of performance/work completion date concluding on 31 December of appropriate FY annotated. For this to occur, the body of the funding documents must annotate "Project Order" and include the following statement, "This project order is placed in accordance with the provisions of 41 U.S.C.23, as implemented by Department of Defense regulation. The funds cited on the project order are properly chargeable for the purposes cited in the project order." US Government activities using non-expiring appropriated funds must pay for that quarter as an "Economy Act" with a work completion date of 31 December of appropriate FY annotated. All other quarter payments can be issued as an "Economy Act" with an expiration date of 30 September.

6. The tuition price per course is established each fiscal year by the NPS Department of Defense Management and is based on a distance learning cost model. To the maximum extent possible, prices will remain consistent. Contact Dr. Christina Hart, DDM Distance Learning Program Manager (831) 656-6269, cchart@nps.edu, for additional information.